***Check the box that best describes the incident that you are reporting:***

[ ]  **HARASSMENT** [ ]  **INTIMIDATION** [ ]  **BULLYING** [ ]  **SEXUAL HARASSMENT**

[ ]  **SEXUAL ASSAULT** [ ]  **DISCRIMINATORY HARASSMENT**

**Your name (optional):** Click here to enter text.

**Your email address (optional):** Click here to enter text .

**Your phone number (optional):** Click here to enter text **Today’s date:** Click here to enter a date.

**Name of adult you have contacted (if any):** Click here to enter text.

**Name of student harmed:** Click here to enter text.

**Name(s) of person who caused harm (if known):**

Click here to enter text.

**On what dates did the incident(s) happen (if known):**

Click here to enter text.

**Where did the incident(s) happen? Check all that apply.**

[ ]  **Classroom** [ ]  **Hallway** [ ]  **Restroom** [ ] **Playground** [ ]  **Lundchroom**

[ ]  **Locker Room** [ ]  **Parking Lot** [ ]  **Cell Phone** [ ] **Internet** [ ]  **School Bus**

**Other (please describe):**

Click here to enter text.

**Describe the conduct or incident, describing in detail what the alleged aggressor did.**

**Use facts: Who, What, When, and Why etc…**

Click here to enter text.

**Were there any witnesses? Yes** [ ]  **No** [ ]  **If yes, please provide their names:**

Click here to enter text.

**Did an injury result from this incident? If yes, please describe:**

Click here to enter text.

**Was the person harmed absent from school as a result of the incident? Yes** [ ]  **No** [ ]  **If yes please describe:**

Click here to enter text.

**Is there any additional information?**

Click here to enter text.

***Thank you for reporting***

**--------------------------------------------------- For Office Use ---------------------------------------------------**

**Received By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date student notified of action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Investigation conducted? Yes** [ ]  **No** [ ]  **If Yes:**

|  |  |
| --- | --- |
| **Family of:** | **Date of Notification** |
| **Target Notified** |  |
| **Alleged Aggressor Notified** |  |

[ ]  **Resolved** [ ]  **Unresolved** [ ]  **Reported to Law Enforcement/CPS (if applicable)**

**Definitions:**

**Harassment-** Any one-sided, malicious act which causes physical harm or damages another’s property. It does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. It creates a hostile environment at school.

**Intimidation-** Implied or overt threats of physical violence that substantially interfere with a student’s education and creates a hostile environment at school.

**Bullying-** Unwanted aggressive behavior by another person or group that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. It results in physical or educational harm. Cyberbullying is conducted with technology and is bullying. It creates a hostile environment at school.

**Discriminatory Harassment-** Occurs when conduct is based on a student’s protected class (race, color, religion, ancestry, national origin, gender, sexual orientation, gender expression or identity, mental or physical disability or other distinguishing characteristics) AND is serious enough to create a hostile environment at school.

**Sexual Harassment-** Sexual harassment is a form of discriminatory harassment. It is unwelcome behavior or communication that is sexual in nature and:

1) Leads the student to believe they must submit to the unwelcome sexual conduct or communication to gain something in return, OR

2) The conduct substantially interferes with a student’s educational performance or creates a hostile environment

**Sexual Assault-** According to Washington State Law, “sexual assault” involves one or more of the following:

|  |  |
| --- | --- |
| * Rape or rape of a child;
* Assault with intent to commit rape or rape of a child;
* Incest or indecent liberties;
* Child molestation;
* Sexual misconduct with a minor;
* Crimes with sexual motivation;
 | • Custodial sexual misconduct • Sexual exploitation or commercial sex abuse of a minor; • Promoting prostitution; • An attempt to commit any of the aforementioned offenses  |